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Date: \_\_/\_\_/\_\_

To: \_\_\_\_\_

Fax No. \_\_\_\_\_

\_\_\_\_\_

Phone No. \_\_\_\_\_

Dear Doctor,

**Request for transfer of patient medical records**

The patient listed below now attends this practice, please forward a copy of their medical records.

**Please send the records electronically in xml format.**

**Patient (full name):** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Additional family members:**

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

**Patient consent**

I, \_\_\_\_\_ consent to the release of my medical records and any other relevant clinical information to **Mildura Family Medical Centre**.

Patient name: (please print) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If not patient signing – name: (please print) \_\_\_\_\_

Your relationship to patient: (e.g. Mother, Father, guardian, carer) \_\_\_\_\_

**Please email or fax the completed form to: reception@mildurafamilymc.com.au**